

Purpose

CLA invites proposals for faculty, staff or department grants to use CLA technology fee funds on projects which promote technology in teaching and research. The goal of CLA in using student-generated technology dollars is to enhance the students' learning experience, encourage integration of current technology as tools for effective teaching, and introduce students to the most current technology used in their respective fields.

You must clearly demonstrate the direct CLA student benefit from the use of these funds. Faculty, Staff, and Departmental Units are eligible to apply. A project may be conducted by an individual or a group of faculty / staff, or faculty / students.

Proposals for all types of technology projects are invited, however, those with the greatest impact upon CLA students and which cannot be funded out of departmental or research funds will be given higher priority. Grants may be awarded to provide for infrastructure that directly benefits students such as a facility, hardware, software or media[†]. Applicants will be asked to provide information on where and how the students receive this benefit, as well as how many students, faculty, and courses are impacted. Expenditures for an indirect cost associated with a direct benefit may also apply. These expenditures generally fall into the category of training, support (e.g. cost of a programmer) or development. Examples of projects: digitization of media for a course; website or multi-media development related to a course or department; creation of a CD or website reference for a course or program; enhancement of student work areas for technology use; equipment and software purchases not covered under departmental funding.

Grants are for the reimbursement of costs incurred in your technology project. Typical projects would fall into the range of \$150 – \$3000. Grants will not cover salary, but may include fees for the use of programmers, developers, etc., with specialized expertise in the project area. Faculty research, travel, workshops, and conferences do not apply.

Selection Process

Awards will be prioritized and granted based on the following review criteria: adherence to the above recommendations, quality of the project, demonstrated need for CLA technology resources, number of students benefiting from project, uniqueness or innovation of project, and availability of funds.

Proposals should be submitted to the CLA technology director, Peter Angelos. Applications will be reviewed during scheduled meetings by the TAC, and applications are taken any time. Applicants will be contacted with information about review dates. The applications will be reviewed by member(s) of the CLA Technology Advisory Committee with recommendations provided to the CLA Dean to award funding.